



# Christian Education Adult Superintendent

## Congregational Vision Statement

*We are empowered to worship, to assist our church family through life's journey, to extend the hand of service and to invite others to faith.*

## Summary of Role:

The Christian Education Ministry coordinates the total educational program of FMC, including Sunday school, DVBS, weekday Bible studies, and FMC-sponsored weekend activities.

The Adult Superintendent coordinates Adult Sunday School and other educational activities.

## Reports to:

Christian Education Coordinator

## Ministry:

Christian Education

## Term

2 years

## Type

Elected

## Typical Meeting Frequency

Ministry meetings are scheduled by the Coordinator.

## Membership Requirement

Active Attendee

## Screening Requirements

Police Background Check required (new or on church file for less than five years)

## Recommended Skills:

- Communication
- Organization
- Teamwork
- Willingness to Learn

### **Responsibilities as Adult Superintendent of the Christian Education Ministry**

- [The schedule of responsibilities for this position is available as a separate document.]

### **Shared Responsibilities as a Member of the Christian Education Ministry:**

- This Ministry shall coordinate the total educational program of FMC, including Sunday school, Vacation Bible School (VBS), weekday Bible studies, and FMC-sponsored weekend activities. To accomplish its tasks the Ministry will recruit Sunday school teachers, VBS teachers and others.
- This Ministry supervises such related services as the Church Library, and encourages the reading of church literature and Conference publications.
- This Ministry keeps open lines of communication with Menno Simons Christian School and Conference schools with which we are affiliated.
- The Ministry also is responsible for the making and preservation of church records other than membership, including the historical.

### **Shared Responsibilities as a Member of the Council of Church Ministries**

- Upholding the Confession of Faith and the Constitution of FMC,
- Aiding the Pastoral Ministry in ensuring the well-being of the church,
- Giving direction to, supporting and coordinating the work of the various church Ministries,
- Ensuring that FMC is appropriately represented at such Conferences of which it is a member, along with the Mennonite Central Committee, and such projects to which it commits itself, and that the Church fulfills the obligations inherent in such membership,
- Appointing such individuals and/or committees it may deem necessary to advance the work of the church, including the appointment of an auditor or financial review committee,
- Being sensitive to potential problems that may harm the work and life of the church, seeking to prevent such problems, and being alert to opportunities that may enhance the work,
- Presenting an annual Church ministry plan, and directing the preparation of a budget based on the work of the Ministries for consideration and approval of members at the annual general meeting,
- Nominating members of the Gift Discernment Committee for election in March/April of each year, and
- Offering Pastors a salary consistent with Conference guidelines.